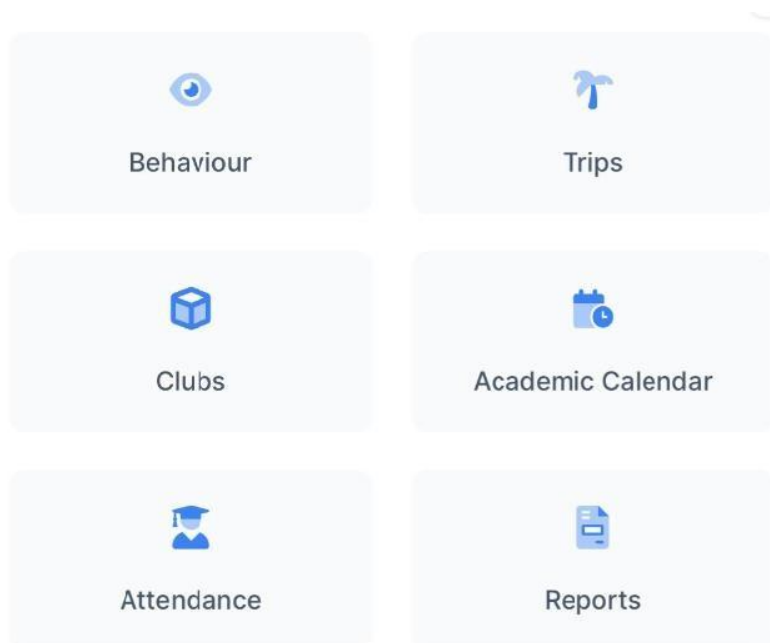


Parent/Carer Guide - How to book clubs

- Open the **MCAS Parent App** and click on the **Clubs** Button. You can also login to the **MCAS Parent Portal** desktop view from <http://www.mychildatschool.com>.



- Select the **Available** tab at the top of the screen to see all the **Clubs** available to the Student.
- Select the **Club** you would like to enrol your child in, this will display information about the **Club**.

Please make sure that you check the description and the attachments, as there may be a charge for clubs that are run by outside coaches, we are aware that these are showing as free, but we are unable to amend this at the moment.

- **Enrol Now** – selecting this will enrol your child in the **Club**.
- **For clubs requiring payment – this should be paid directly to the outside coach running the activity, these details can be found in the “attachments” section.**