

# ASTON FIELDS MIDDLE SCHOOL

## **EXPECTED BEHAVIOUR CODE FOR PARENTS/CARERS AND VISITORS TO ASTON FIELDS MIDDLE SCHOOL**

Date: September 2023  
Date of Review: Annually in September

## 1. INTRODUCTION

The Governors of Aston Fields Middle School welcomes visitors to our school. We will act to ensure the school remains a safe place for pupils, staff and all other members of the community. If a parent/carer has concerns we will listen to them and seek to address them.

Aston Fields Middle School expects that members of the public, parents/carers and other visitors to our school will behave in a polite and courteous manner to each other, to staff and to pupils. It is expected that parents/carers will be good role models with respect to conduct and managing individual concerns.

**The Governors of Aston Fields Middle School will not tolerate aggressive, violent, abusive or anti-social behaviour towards anyone on the school site.** This includes through the use of telephone calls and cyber technology. Should there be clear evidence that there has been a breach of this behaviour code, the Governing Body will take immediate action to support the Headteacher in protecting members of the school community. This may include banning the individual from the school premises or pursuing other legal action.

## 2. EXAMPLES OF UNACCEPTABLE BEHAVIOUR

Types of behaviour that are considered serious and unacceptable include (but are not limited to):

- Shouting or being verbally aggressive or verbally threatening towards members of school staff, either in person or over the telephone
- Physically intimidating a member of staff, eg standing very close to her/him
- The use of aggressive hand gestures
- Threatening or abusive or assertive or offensive behaviour or language
- Shaking or holding a fist towards another person
- Swearing or using crude or sexual or other unacceptable language in a school environment
- Pushing
- Hitting, eg slapping, punching and kicking
- Spitting
- Breaching school security procedures, eg entering the school premises without permission or despite being told not to by a member of staff
- Attempting to record meetings with staff using mobile phones or other devices. This is strictly forbidden.

## 3. ADVICE TO PARENTS/CARERS FOR RAISING CONCERNS WITH STAFF

- Make an appointment to see the relevant person. If you just turn up at the school, staff will not be able to give you the time you need.
- Make a note of the things that you are unhappy about. It will help to clarify the issues and help you when you meet the member of staff.
- Don't jump to conclusions. What made you angry may not be exactly what happened in reality.
- Deal with your anger before contacting the school. An angry confrontation will normally get a defensive response rather than a helpful one. School staff may also refuse to talk to you while you are angry, so you will have achieved nothing. School staff have permission from the governors to 'end a conversation' (including putting the telephone down or asking the person to leave the premises) if a parent/carer is repeatedly being angry or aggressive or shouting or offensive, having previously been asked by the member of staff to stop.

Don't expect an immediate solution. The person you're talking to will probably need to investigate your concerns before being able to take any action or reach a solution.

#### **4. PROCEDURES FOLLOWING AN INCIDENT OF UNACCEPTABLE BEHAVIOUR**

If a parent/carer behaves in an unacceptable way towards a member of the school community the Headteacher or designated member of staff will first seek to resolve the situation through discussion by telling the person their behaviour is unacceptable and what will happen should it continue. If the incident is deemed to be a serious breach of this behaviour code by the Headteacher/ Deputy Headteacher, they have the governors permission to take action without trying to resolve the situation through discussions first. Action that may be taken might include:

- Involving the police.
- Clarifying to the parent/carer, in writing or verbally, what is considered acceptable behaviour by the school in line with this code.
- Forming strategies to manage future situations of potential conflict.
- Withdrawing permission for the parent/carer to enter the school site and/or buildings. This will be done in writing. The Governors and Headteacher will consider whether, because of the person's behaviour, it is safe for them to continue to have direct contact with school staff, or come onto the school site or enter the buildings and they may legally withdraw permission for a person to enter the school site for a defined period. If this is the case, the Governing Body will write to the parent/carer informing them that they have been banned from the school site and for how long, and the police will also be informed. For the term of the ban, there will be no right to appeal or to a meeting with governors or Headteacher as their decision will be final. The ban will only be reviewed once the initial term has elapsed. A ban may be extended beyond the initial term for a further defined period of time. Parents/carers will be notified in writing if this is the case.